

If you are APPLYING FOR DISABILITY BENEFITS THRU “THE PSYCHOLOGY CENTER, INC” HERE ARE SOME IMPORTANT THINGS FOR YOU TO KNOW:

1. We want to provide a thorough evaluation of your claim and show that you take the disability process seriously. That requires an up to date assessment on your behalf.
2. If your previous treatment records with us are more than 3 mos old, we require a **minimum of 5 current treatment** sessions to re- establish and document any behavioral health diagnosis (ICD 10) for you. This may include paper work, assessments, questionnaires, homework forms, etc for you to complete.
3. We then require a minimum of an **additional 5 treatment** sessions to actually treat you for the symptoms establishing your diagnosis. Your treatment can be self-pay or you can use your health insurance benefits. You are welcome to stay in treatment with us longer of course, and to return to us for treatment in the future as well.
4. We cannot release any information about your diagnosis or treatment until you have signed our “release to obtain or release information” form which your Doctor will give you at the first session.
5. We will not release information or treatment records to Social Security or your attorneys until your account with us is fully paid. In addition, the cost for copying and mailing or faxing of your treatment records to your attorney or law office is \$70 - \$90 depending on the size of your record.
6. You must provide your attorneys or the Social Security office with one of your Doctor’s business cards for accurate handling of your request for records concerning your claim. Your attorneys must tell us your name and date of birth and your **Doctor’s name** when requesting any information from our office. You should also provide us with your attorney’s business card.
7. Requests for records or other information that do not go directly to your treating Doctor’s voice mail and by his or her **name**, will have to be delayed or ignored. Know your Doctor’s

